



Most Urgent

Appeal to all Teaching & Non-Teaching Staff

Dear friends

The NVS management is shortly verifying the membership claim of our association – ANVSSA. Let us hope that our prolonged and sustained efforts in this regard are going bear fruit finally and the voice of the grieving staff will finally have its say in the decision-making level. In this connection, you are requested to complete the following activities in order to expedite the recognition procedures:

1. Conduct a unit level meeting of the teaching and non-teaching staff within a couple of days. Elect the following office bearers as per Bye-law wherever such bodies are not functioning for various reasons. In case there are vacancies in a few office-bearers' posts, kindly elect the representatives. The following office-bearers are elected for the vidyalaya units:

- a) President
- b) Vice-President
- c) Secretary
- d) Joint/Assistant Secretary
- e) Treasurer
- f) Joint Treasurer

In addition to the above 20% of the total members may be elected as executive committee members at the vidyalaya unit excluding the 6 above portfolios.

2. Get the membership forms filled-in if this has not been done earlier. Exclude the transferred and retired staff, and enroll the new staff who joined the vidyalaya on transfer. Do not collect membership forms from contract staff, Vice-Principals and Principals.(sample membership form enclosed)

3. Collect authorization forms from all the teaching and non-teaching staff association members if this has not been done already. Each member authorizes the Drawing and Disbursing Officers to deduct a sum of Rs.30 from the pay bill each month.(sample authorization form enclosed)

4. Prepare a letter addressed to the Principal regarding submission of Authorization forms (sample covering letter enclosed)

5. Prepare a Table of details of members (sample Table sheet enclosed)

6. Keep r the following document ready:

- 1)Membership forms (to be retained at Unit)
- 2)Authorization forms (to be submitted to Principal when instructions are received from NVS ROs)
- 3)Covering letter with details of members
- 4) Excel Sheet (to be submitted to the Principal)

(Note: All membership forms, authorization forms, covering letter & A table sheet to be signed by President/Secretary of ANVSS UNIT)

The Association requests all teaching and non-teaching staff of the vidyalayas where the membership drive has not been initiated so far to cooperate with our efforts, and form vidylaya units and strengthen the association without further lapse of time.

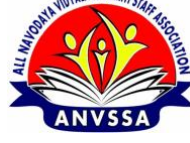
Yours in service

K.MANJULA
PRESIDENT

TAFSEER ANWER
GENERAL SECRETARY

ALL NAVODAYA VIDYALAYA SAMITI STAFF ASSOCIATION (ANVSSA)

(Regd No: 639 of 2017)



JAWAHAR NAVODAYA VIDYALAYA

UNIT

F-ANVSSA/JNV UNIT/RECOGNITION/2018-19/SEPTEMBER/

September , 2018

To

THE Principal,
Jawahar Nvodaya Vidyalaya

Respected Sir/Madam,

Sub: Submission of Authorization forms-Recognition of ANVSSA- Request – Regarding.

* * *

With reference to the subject mentioned above I am here with submitting the authorization forms of the ANVSSA members of this Vidyalaya unit (List enclosed) to deduct Rs.30/-per month from monthly pay rolls of the concerned. You are also requested to credit the subscriptions to ANVSSA CEC Account every month. The details of the account are given below for your information and necessary action.

Name of Bank : UNION BANK OF INDIA
Branch : SAROJINI NAGAR-LUCKNOW
Account Number :537702010073887
IFSC Code : **UBIN0553778**
Account Name : ALL NAVODAYA VIDYALAYA SAMITI STAFF ASSOCIATION(ANVSSA)

Thanking you

Yours sincerely

UNIT PRESIDENT/UNIT SECRETARY

ALL NAVODAYA VIDYALAYA SAMITI STAFF ASSOCIATION (ANVSSA)

(REGD. 639/2017)

Jawahar Navodaya Vidyalaya, Village Pipersand, LUCKNOW (UP) PIN-226008

MEMBERSHIP FORM

1. Name of the Employee : _____
2. Designation : _____
3. Date of Birth : _____
4. Qualifications : _____
5. Date of Joining the Samiti : _____
6. Name of the JNV&Address : _____

7. E-Mail Address : _____
8. Vacation Address : _____

9. Contact No. : _____
10. Areas of Interest : _____

DECLARATION

I working as at
JNV/NVS Dist.State.....
(..... R.O.) solemnly affirm that I shall abide by the Rules
and Regulations of the Association.

Place:

Date:

Signature

The particulars furnished above have been examined and Smt/Sri.....
is enrolled as Primary Member of ANVSSAUnit, Dist,
....., State.

Place:

Date:

Secretary/President

Annexure –

ALL NAVODAYA VIDYALAYA SAMITI STAFF ASSOCIATION (ANVSSA)
(Regd No: 639 of 2017)

Authorisation form for deduction of subscription
LETTER TO BE SUBMITTED TO

THE DDO FOR AUTHORISATION UNDER CCS (RSA) RULES 1993.

To
The Principal
Jawahar Navodaya Vidyalaya
.....
..... distt. (..... state)

With reference to the NVS' order No. dated

....., I, _____
(name & designation) being a member of the **All Navodaya Vidyalaya Samiti Staff Association (ANVSSA)** hereby authorize deduction of monthly subscription of Rs. 30/- per month from my salary and authorize its payment to the **All Navodaya Vidyalaya Samiti Staff Association (ANVSSA)**. The bank details

are as under:

Name of Bank : UNION BANK OF INDIA
Branch : SAROJINI NAGAR-LUCKNOW
Account Number :537702010073887
IFSC Code : **UBIN0553778**
Account Name : ALL NAVODAYA VIDYALAYA SAMITI STAFF ASSOCIATION(ANVSSA)

Station :
Dated :

Name:
Designation:

Signature

TO BE FILLED IN BY THE ASSOCIATION

It is certified that Sh./Smt. _____ is a member of **All Navodaya Vidyalaya Samiti Staff Association (ANVSSA)**. It is further certified that the above authorisation has been filed by hri/Smt/Ms. _____ in my presence.

Signature of authorized Office Bearer
(Name of Office Bearer):

Attestation by the Drawing and Disbursing Officer

LIST OF ANVSSA MEMBERS AS PER SUBSCRIPTION DEDUCTIONS FROM THE PAY ROLLS

FROM THE MONTH OF, 2018

JNV Dist. State :, RO

SL. NO.	NAME OF THE STAFF MEMBER	DESIGNATION in the Organization	SL. NO.	NAME OF THE STAFF MEMBER	DESIGNATION in the Organization
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
12			32		
13			33		
14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

UNIT PRESIDENT/SECRETARY
