

ALL NAVODAYA VIDYALAYA SAMITI STAFF ASSOCIATION (ANVSSA)

(Regd No: 639 of 2017)

President

K. Manjula : 9494285645

General Secretary

Tafseer Anwer : 9935555002

Guidelines to the Vidyalaya Units

ASSOCIATE PRESIDENTS

S.S.DORA
N.P.MEHAR
K.M.REDDY
G.S.BASAVARAJU
U.K.VARMA

VICE PRESIDENTS

SHAIK MAROOF
HARIHAR RAI
K P. KORI
MRIDULCHAKRABORTY
DR. S.K.SINHA
P.K.MISHRA
R.S.RATHODE

DY GEN SECRETARIES

K.T.PRASAD
R.P.SHARMA
SHAMBHU PRASAD
U.G. SONPARKHE
SHAFI KAMAL

SECRETARIES

PRAHARAJ
SANJEEV KUMAR SINGH
S.K.ANANT
SOMNATH CHAKRABORTY
K.G.PRATIBHA
K.V.THOMAS
BHUVANESH KUMAR

REGNL ORG SEC

SAROJINI NADA GOWDA
RAVINDER KUMAR
R.K.MAGARIA
R.S.TOMAR
JYOTHI PANWAR
S.K.JHA
J.C.KONWAR
SITA RAM BANSAL

TREASURER

ZUBAIR ALI

PRESS SECRETARIES

✍ BRIJMOHAN MEENA
✍ A.K.JHA

1. Take a printout of the membership and subscription authorization forms on an A4 size paper. Each member to ready 3 copies of the filled-in membership form and subscription authorization forms
2. The President/Secretary of the unit to countersign the membership forms and authorization forms
3. All membership forms to be prepared in 3 sets by the Unit body
4. One set to be retained by the vidyalaya unit and two sets to be sent through register post to Shri Tafseer Anwer, General Secretary, All Navodaya Vidyalaya Samiti Staff Association, Jawahar Navodaya Vidyalaya, Pipersand, Lucknow (Uttar Pradesh), PIN – 226008.
5. All members to pay Rs 100/- (Rupees one hundred only) towards one time membership fee.
6. Authorization forms requesting for deduction of Rs.30 (Rupees thirty only) as monthly subscription to the Association from payrolls also to be filled, signed and submitted to the unit President/Secretary for their onward submission to the Drawing and Disbursing Officer
7. Copies of both membership and subscription authorization letters may also be sent to the General Secretary, CEC,
8. The units to withhold 40% of the Registration fee collected with their unit accounts and credit the 60% to the CEC's account, which will be intimated shortly (of the 60%, 30% goes to SEC/REC and the rest of 30% to the CEC's account)
9. Units requested to make digital payments i.e. online banking/money transfer/NEFT/RTGS, etc. Digital receipts/screenshots/printouts to be saved and submitted along with the membership forms.
10. Hard copies of the Excel sheet to be sent to the General Secretary, CEC, JNV, Lucknow.
11. Soft copies of the membership forms, subscription authorization forms, excel sheet(scanned using camscanner app or regular scanners) , digital receipts of the payments to be sent to cecanvssa@gmail.com and the concerned SEC's email account.
12. Any regular employee working in JNVs/ROs/Hqrs. may join the association.
13. The entire process to be wound up by 9th December 2017.

**GENERAL SECRETARY
PRESIDENT**